

**FULL BOARD TELECONFERENCE
MEETING MINUTES
of the
Montana State Electrical Board
301 South Park Ave
Helena MT 59601
11:37 a.m. – 1:37 p.m.
January 20, 2022**

1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:01) Mr. Derrick Hedalen, President called the meeting to order at 11:37 a.m.

Members:

Mr. Derrick Hedalen, Journeyman Electrician/Unlimited Electrical Contractor, President
Mr. John Gordon, Journeyman Electrician, Vice President
Ms. Staci Knuths, Public Member, Secretary/Treasurer
Mr. Clay Ledbetter, Master Electrician
Mr. Harry Freebourn, Public Member

Staff:

Mr. Jason Steffins, Executive Officer
Ms. Barb McAlmond, Administrative Specialist
Ms. Susie Osborne, Administrative Specialist
Ms. Hannah Cail, Board Counsel

Others Present:

Mr. Jay Reardon
Ms. Lindsey Mitchell
Mr. Keith Allen
Mr. Seamus Rushe

2. Approval and Tentative Modification of Agenda Order (00:03:05)

Motion: (00:03:21) Ms. Staci Knuths moved to approve the agenda as presented. Mr. John Gordon seconded the motion. The motion carried unanimously.

3. Review Minutes (00:03:57)

a. October 7, 2021 – Full Board Minutes (Informational Only)

4. Public Opportunity to Comment (00:04:20)

(Presiding Officer Statement) "Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting."

5. Board Action (00:06:12)

a. Department and Board Updates (00:06:16)

i. Screening and Adjudication Panel Membership – Update (00:06:22)

Screening Panel: Mr. Harry Freebourn and Mr. Clay Ledbetter

Adjudication Panel: Mr. Derrick Hedalen, Ms. Staci Knuths and Mr. John Gordon

ii. Department Update (00:08:42)

iii. Building Codes Update (00:10:04)

1. Update from Building Codes: Building Codes Permit Report (00:10:24)

iv. Apprenticeship Bureau Update (00:12:25)

1. Apprenticeship Report

b. Non-Routine Applications (00:19:05)

i. Mr. Dennis Baxter, Criminal Conviction Review (00:19:22)

Motion: (00:23:52) Mr. Clay Ledbetter moved to approve Mr. Dennis Baxter for licensure. Ms. Staci Knuths seconded the motion. The motion carried unanimously.

c. NERA Update (00:25:16)

i. Updated Map of Reciprocal States 10/2021

ii. NERA Meeting Minutes – 10/18/2021

iii. Updated Voting Members – 10/18/2021

d. Correspondence (00:28:01)

i. Pioneer Certificate Request for Mr. Wayland Smith (00:28:06)

Motion: (00:30:25) Mr. John Gordon moved to issue Mr. Wayland Smith the Pioneer Certificate. Mr. Harry Freebourn seconded the motion. The motion carried unanimously.

6. Executive Officer Reports (00:31:09)

a. Financial Report – FY22 (00:31:14)

b. Examination Reports – 2019-2021 (00:34:19)

Motion: (00:48:25) Mr. Clay Ledbetter moved to remove Electrical Estimating Pal published by Pal Publications-author Paul Rosenberg. Mr. Harry Freebourn seconded the motion. The motion failed. Mr. Clay Ledbetter withdrew his motion.

This will be placed on the next full board agenda to further review.

c. Application and License issued reports 10/1/2022 – 1/4/2022 (00:57:09)

7. Executive Session (00:57:25)

Presiding Officer Statement (Executive Session)

“A decision on whether to hold a meeting in executive session is in the discretion of the Presiding Chair pursuant to Section 2-3-203MCA. The Presiding Chair has determined that the individuals under discussion at this meeting have a right to privacy which outweighs the public’s right to know. Therefore, the Board meeting will be conducted in closed session for a review of [the following applications deemed non-routine] unless the individuals who enjoy the right of privacy waive that right and request that the matter be discussed in open session. Following the closed session, the Chair will summarize the Board’s disposition of the matters in open session.”

a. Seamus Rushe – Journeyman Examination Review

Mr. Derrick Hedalen recessed the Open Session meeting and recused himself from the Executive Session.

Mr. Derrick Hedalen reconvened the Open Session Meeting.

Motion: (00:59:51) Mr. Clay Ledbetter moved the examination will stand as written with no changes to the scoring. Mr. Harry Freebourn seconded the motion. The motion carried unanimously.

8. Adjourn (01:03:25) Mr. Harry Freebourn moved to adjourn the meeting at 1:37 p.m. Ms. Staci Knuths seconded the motion. The motion carried.